

# Trailwest Community Association

Board of Directors – Meeting Minutes for May 11 2015

## In Attendance

Patrick Allen – Director of City Issues

Allison Allen – Secretary

Julie Burwell – Vice President

Amir Oudeh – President

Dennis Rice – Director of Community Discounts

Nishu & Anuba Gulati – Director of Policies & Research

Sam Kapour – Secretary

Sakshi Oberio – Director of Events

## Action Items

### Dennis Rice

**Deadline June 30 2015**

1) Create list of all community discount available for the trailwest discount card – give a few of the businesses to each board member to follow up with that business and confirm that they still would like to provide the discount. Also If they would like to include something promotional in our bags which we are handing out to new members. Also get the contact information (name, phone number) of the person you spoke to and their position at that business.

### Jules Burwell

**Deadline June 30 2015**

1) Organize bags for pick-up for all new members requesting a community discount card

### Natalie Cox

**Deadline: May 20, 2015**

- 1) Newsletter to go out – Details for Garage Sale coming up June 6 2015. Also include email blast. In email blast and newsletter, request people go to facebook or email us to let us know if they are having a garage sale at their home and the address. Also include an update the Summerfest date (correction from previous newsletter)
- 2) Create Sticky Post on Facebook for the garage sale where people can list their home address if they are having a sale so trailwest members know where they can shop

**Deadline: ASAP**

- 3) Add Sam Kapour and all other new directors to the board of directors facebook page
- 4) Add Amir as Admin to the facebook page.
- 5) Remove Tara
- 6) Most recent updated Member list – please continue to update as members sign up – added to the director of communications responsibilities.

**Patrick Allen**

**Deadline - ASAP**

1) Arrange BBQ from Enbridge for Summerfest

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## **Discussions**

### **Garage Sale – June 6 2015**

**May 30 – 11am – meet in park to update garage sale signs and post them around the neighbourhood**

Dennis to bring BBQ to Carronbridge circle day of BBQ to regular location

Anuba and Nishu to organize food for the day – Shoppers for sponsorship

Allison & Patrick to drop off folding table to Jules before the day off the BBQ

Sakshi – organize listings for BBQ on Kijji & used Ottawa & Kanata courier.

Running BBQ day of June 6 – Dennis, Amir, Jules & Sakshi

**Aliquam dapibus.**

**Next Meeting \_ June 15? Can someone confirm this please.**